



Course Specification

— (Bachelor)

Course Title: Academic Writing

Course Code: ENG345-3

Program: Bachelor's Program in English

Department: Department of Foreign Languages

College: College of Arts & Humanities Jazan (Male and Female Campus)

Institution: Jazan University

Version: 2024

Last Revision Date:

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A. General information about the course:

1. Course Identification

1. Credit hours: (3)

2. Course type

A. University College Department Track Others
B. Required Elective

3. Level/year at which this course is offered: Level 5/ Third Year.

4. Course general Description

This is a three-hour course that is built on "Writing I & II". It focuses on the content, structure, and organization of academic essays. Students work to correctly incorporate research into essays. Advanced sentence structures, summarizing, paraphrasing, and proof-reading skills are addressed. The main aim of this course is to upgrade students' skills in academic writing conventions and equip them with a firm understanding of the process of writing a research paper at the graduate level.

5. Pre-requirements for this course (Writing 3):

ENG283-3 Writing 3.

6. Co-requisites for this course (None):

7. Course Main Objective(s):

- Introducing elements of an essay
- Lay foundation for writing an essay including introduction, body paragraphs and conclusion
- Present common organizational patterns in formal essay writing
- Prepare students to write timed essays to encounter classroom or exam situations
- Guide students through analysis, revision and editing essays
- Encourage students to make connection between thinking and writing

2. Teaching mode (mark all that apply)





Percentage	Contact Hours	Mode of Instruction	No
100	45	Traditional classroom	1
		E-learning	2
		Hybrid	
		• Traditional classroom	3
		• E-learning	
		Distance learning	4

3. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	45
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	
Total		45

B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Assessment Methods	Teaching Strategies	Code of CLOs aligned with program	Course Learning Outcomes	Code
Knowledge and understanding Students will be able to				1.0
Mid-term, quizzes and final exam Question types: Write a definition, True or False, Fill in the blanks, MCQ	Lectures, group discussions, pair work, classroom activities	K1	Define an essay and its types.	1.1
Mid-term, quizzes and final exams Question types: Write a definition, True or False, Fill in the blanks, MCQ	Lectures, group discussions, pair work, classroom activities	K2	Identify the basic format and structure of an essay	1.2
				...
Skills				2.0
Mid-term, quizzes and final exam Question types: Write a definition, True or False, Fill in the blanks,	Lectures, group discussions,	S1	Apply different writing skills in drafting an essay	2.1





Assessment Methods	Teaching Strategies	Code of CLOs aligned with program	Course Learning Outcomes	Code
MCQ	pair work, classroom activities			
Mid-term, quizzes and final exam Question types: Write a definition, True or False, Fill in the blanks, MCQ	Lectures, group discussions, pair work, classroom activities	S2	Assess essays by correcting different types of mistakes and by using correct transitions	2.2
Mid-term, quizzes and final exam Question types: Write a definition, True or False, Fill in the blanks, MCQ	Lectures, group discussions, pair work, classroom activities	S4	Compose timed essays using all elements of an essay (introduction, thesis statement, body paragraphs, supporting details, format and conclusion) for the given topic	2..3
Values, autonomy, and responsibility				3.0
Assignment	Lectures, group discussions, pair work, classroom activities	V3	Develop a sense of academic ethics in writing assignments	3.1

C. Course Content

Contact Hours	List of Topics	No
9	Essay Writing Basics	1.
9	Chapter 1 Explanatory Essays	2.
9	Chapter 2 Problem-Solution Essays	3.
9	Chapter 3 Comparison-Contrast Essays	4.



9	Chapter 4 Persuasive Essays	5.
45	Total	

D. Students Assessment Activities

Percentage of Total Assessment Score	Assessment timing (in week no)	Assessment Activities *	No
10	4	Quiz	1.
20	9	Midterm	2.
10	12	Assignment	3.
60	17	Final Exam	4.
100		Total	

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.).

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Writers at Work: The Essay, Cambridge
Supportive References	ESL sites on writing skills
Electronic Materials	ESL sites on writing skills
Other Learning Materials	Worksheets and Power Points

2. Required Facilities and equipment

Items	Resources
Facilities (Classrooms, laboratories, exhibition rooms, simulation rooms, etc.)	Small class size with the maximum number of 25 students in each Language laboratory with well-equipped audio-visual facilities
Technology equipment (projector, smart board, software)	Projectors / Speaker/ internet connection / Laptops Photocopiers
Other equipment (depending on the nature of the specialty)	Good desktop computers Good projectors



F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Course Teachers, Teaching and Learning Unit, Students, Program Leaders	Formative and Summative Assessment, Student Evaluation
Effectiveness of Students' assessment	Course Teachers, Teaching and Learning Unit, Students, Program Leaders	Formative and Summative Evaluation, Course Report, CLO Excel Worksheet
Quality of learning resources	Course Teachers, Teaching and Learning Unit, Students, Program Leaders	Course Report, Student Evaluation
The extent to which CLOs have been achieved	(Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))	Direct and Indirect
Other		

Assessors (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval

COUNCIL /COMMITTEE	DEPARTMENT COUNCIL (SESSION # 144607)
REFERENCE NO.	15036
DATE	26/12/2024

