



## ANJALI GUPTA

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### SENIOR ACADEMIC PROFESSIONAL

Achievement driven professional targeting senior level assignments in Teaching Operations , Administration and Research in Education sector

#### CORE COMPETENCIES

- Academics & Training
- Student Administration & Academic Advising
- Liaison & Coordination
- Information Technology & Computer Science

#### ACADEMIC DETAILS

- Pursuing PhD from SGVU, India
- **B.Ed.** from Maharshi Dayanand University, Rohtak India in 2023.
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- **Masters in computer Application (MCA)** from Maharshi Dayanand University, Rohtak India in 2009.
- **M.Sc. in Computer Science** from Maharshi Dayanand University, Rohtak India in 2006.
- **'A' level Advanced Diploma in Computer Application** from DOEACC under ministry of Communication and Information Technology, India in 2004.
- **B.Sc.** from Delhi University, India in 2000.

#### PROFILE SUMMARY WITH ACHIEVEMENTS

- Offering **more than 20** years of experience in **Teaching and Academic Administration**.
- A keen planner & implementer with track record of implementing operational policies/ norms, motivational schemes & education standards during the career span
- Experienced in Liaising with the course coordinators to implement academic and administrative activities off-campus
- Strong experience in personnel and student administration at school and college level including teaching & coordinating various programs and activities in line
- Possess a clear understanding and knowledge of the latest trends and technologies in the training and education industry
- Successful in teaching major technologies like C++, JAVA, DBMS, Networking, Data Mining, Data Science. Data Warehousing, MIS (Management Information System) and Computer Network
- Good experience in Teaching major courses and softwares like SQL\* Plus, JAVA NetBeans, BlueJ, Oracle database, Software Project Management Tools and techniques, Data warehousing and Data Mining Tools and Techniques, Knowledge based systems, Decision Support Systems.
- Worked as Corporate Trainer with ATS Infotech Pvt. Ltd. and giving knowledge on Data Warehousing Technology to the working professionals from companies like TCS, HCL
- Microsoft certified achieving MCP and MCSA certification.
- Achieved OPSWAT ICIP, OFSA certification.
- Having Completed Diploma in Computer Networking
- Achieved IELTS Academic certification.
- Participated and completed successfully various Trainings and FDPs.
- Well experienced with using various E learning platforms.

## ORGANISATIONAL EXPERIENCE

**JAZAN University, K.S.A.-Jizan, Eastern Province (Jizan Postal Code: 45142; P.O. Box: 114).  
(Nov'09 - Present)**

**Lecturer – Computer Science**

**Bharati Vidyapeeth University Pune, Institute of Management and Research, Academic Study Centre, New Delhi-110063 INDIA. (Aug'07 – May'09)**

**Lecturer – IT**

**Information Technology Group (Institute of DOEACC), New Delhi-11059 INDIA (Jul'04 – Jun'07)**

**Sr. Faculty Member**

**Gagan Bharti Sr. Sec. Public School, New Delhi-110059, INDIA(Aug'01 – Jun'04)**

**Maths and Computer Teacher**

## KEY FUNCTIONAL AREAS

- Monitoring academic program reviews and curriculum development;
- Developing curriculum to accommodate different learning styles & maximizing students' comprehension, quality education, and research-oriented discussion
- Teaching major courses and technologies like SQL, JAVA NetBeans, BlueJ, Oracle database, Software Project Management Tools and techniques, Data warehousing and Data Mining Tools and Techniques, Knowledge based systems.
- Liaising with the course coordinator to implement academic and administrative activities off-campus
- Spearheading and conducting off-campus affairs and organising internal exams till final assessment
- Coordinating with other faculty members for the successful completion of the semester
- Entering online attendance and evaluation of assignments, theory and practical examinations
- Preparing course report and recording all assessments done during the whole semester; preparing course file according to approved standards.
- Imparting knowledge and summer training to students on Microsoft Technologies such as MCSA, MCP programs
- Imparting Learning via **BLACKBOARD** platform,
- Having experience with **ICT online conferencing platform** such as Google classroom, Google meet, Microsoft Teams, Meetup, got Webinar, ZOOM, MOODLE

## TRAINING/COURSES COMPLETED

- Participated in a national level training program-2K24 on JAVA full stack with React JS & AI organized by AICTE.
- Diploma course in COMPUTER NETWORKING from Alison inc.
- Certificate course in COMPUTER NETWORKING -Digital Network Security from Alison inc.
- Completed Cisco Packet Tracer course from Cisco Networking Academy.
- Certificate course in Data Analytics-Introduction to Machine Learning from Alison inc.
- Certificate course in DATA ANALYTICS FOR DECISION MAKING from Bond University;
- Certificate course in IT ETHICS: PROFESSIONALISM AND ETHICS IN COMPUTING from CHARLES STURT UNIVERSITY;
- Certificate course in LEARNING AND MEMORY: UNDERSTANDINGS FROM EDUCATIONAL NEUROSCIENCE from CENTRAL QUEENSLAND UNIVERSITY;
- Certificate course in IMPROVE YOUR IELTS SPEAKING SCORE from MACQUARIE UNIVERSITY;

- Certificate course in NEUROLEADERSHIP AND CONCEPTUAL APPROACHES IN EDUCATIONAL NEUROSCIENCE from CENTRAL QUEENSLAND UNIVERSITY.

## WEBINARS/WORKSHOPS ATTENDED

- Completed workshop online on 'Thesis writing' from ESSGEE DigiSkills.
- Successfully completed online FDP from AICTE Training and Learning Academy (ATAL) of ALL INDIA COUNCIL FOR TECHNICAL EDUCATION on following Thrust areas:
  1. Management Information System
  2. Technology Management
- Attended Teacher Development webinars on Topics: Online Teaching Tools and resources, apps for Virtual classroom, Motivation in Virtual Classroom, Best practices for teaching online
- IEEE Virtual Authorship Workshop: How to Publish a Quality Technical Paper with IEEE
- IEEE Virtual Authorship Workshop: How to Enhance Your e-Curriculum for Distance Learners with e-Resources Featuring perspectives from a librarian, professor, and publisher

## IT SKILLS

<b>Operating System:</b>	Windows 7, Windows 8/10
<b>Software &amp; Languages:</b>	ORACLE 10i, SQL Server, Ms-Access
<b>Office management:</b>	C, C++, HTML, Visual Basic 6.0, Java, Python, MS Office 2010, 2013
<b>ETL &amp; Data Mining Tool:</b>	Informatic PowerCenter 7.1.1, PSPP, SPSS 17, WEKA

## PERSONAL DETAILS

<b>Date of Birth</b>	May 1, 1979
<b>Languages Known</b>	English, Hindi, Arabic
<b>Address</b>	H.No.-142, Paschim Vihar New Delhi -110087
<b>Nationality</b>	Indian
<b>Marital status</b>	Married
<b>Passport No.</b>	<b>X5906966</b>
<b>Visa Status</b>	Resident Work Permit (Work Visa) since-2009.
<b>Social Profile</b>	<a href="https://www.linkedin.com/in/anjali-g-99145719b">linkedin.com/in/anjali-g-99145719b</a>
<b>Research Profile:</b>	<a href="#">Anjali Gupta</a> - <a href="#">Google Scholar</a>