



T-104
2022

Course Specification



Course Title:	ACADEMIC WRITING
Course Code:	ENG 3/345
Program:	Bachelor's Program in English
Department:	Department of English
College:	Jazan - (Male and Female Campus), Samtah - (Female Campus) Darb - (Female Campus) Ardah - (Female Campus) Dayer - (Female Campus) Farasan - (Female Campus)
Institution:	Jazan University
Version:	
Last Revision Date:	10/25/23



Table of Contents:

Content	Page
A. General Information about the course	3
1. Teaching mode (mark all that apply)	3
2. Contact Hours (based on the academic semester)	3
B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods	5
C. Course Content	6
D. Student Assessment Activities	7
E. Learning Resources and Facilities	7
1. References and Learning Resources	7
2. Required Facilities and Equipment	8
F. Assessment of Course Quality	8
G. Specification Approval Data	8

A. General information about the course:

Course Identification

1. Credit hours: **3 credit hours**

2. Course type

a. University ☐ College ☒ Department ☐ Track ☐ Others ☐

b. Required ☒ Elective ☐

3. Level/year at which this course is offered: **level 5**

4. Course general Description

This is a three hours course that builds on "Writing I & II". It focuses on the content, structure, and organization of academic essays. Students work to correctly incorporate research into essays. Advanced sentence structures, summarizing, paraphrasing, and proof reading skills are addressed. The main aim of this course is to upgrade students' skills in academic writing conventions, and equip them with a firm understanding of the process of writing a research paper at the graduate level.

5. Pre-requirements for this course (if any): **Writing 3**

6. Co- requirements for this course (if any):
N/A

7. Course Main Objective(s)

- Introduce elements of an essay
- Lay foundation for writing an essay including introduction, body paragraphs and conclusion
- Present common organizational patterns in formal essay writing
- Prepare students to write timed essays to encounter class room or exam situations
- Guide students through analysis, revision and editing essays
 - Encourage students to make connection between thinking and writing

1. Teaching mode (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1.	Traditional classroom	33	100%
2.	E-learning		
3.	Hybrid <ul style="list-style-type: none"> • Traditional classroom • E-learning 		
4.	Distance learning		

2. Contact Hours (based on the academic semester)

No	Activity	Contact Hours
1.	Lectures	33
2.	Laboratory/Studio	
3.	Field	
4.	Tutorial	
5.	Others (specify)	
	Total	33



B. Course Learning Outcomes (CLOs), Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
1.0	Knowledge and understanding			
1.1	Define an essay and its types	1.1	Lectures, group discussions, pair work, class room activities	Assessment Methods: Mid term, quiz and final exam Question types: Write a definition, True or False, Fill in the blanks, MCQ
1.2	Identify the basic format and structure of an essay	1.2	Lectures, group discussions, pair work, class room activities	Assessment Methods: Mid term, quiz and final exam Question types: Label the parts of an essay, MCQ, True or False, Fill in the blanks
...				
2.0	Skills			
2.1	Apply different writing skills in drafting an essay	2.1	Lectures, group discussions, pair work, class room activities	Assessment Methods: Mid term, quiz and final exam Question types: Complete the table of arguments and counter arguments, Match , Write counter arguments for the given arguments



Code	Course Learning Outcomes	Code of CLOs aligned with program	Teaching Strategies	Assessment Methods
				Rewrite using academic language, Compose thesis statement Organize the given ideas according to their importance etc.
2.2	Assess essays by correcting different types of mistakes and by using correct transitions	2.2	Lectures, group discussions, pair work, class room activities	Assessment Methods: Mid term, quiz and final exam Question types: Edit for mistakes, Use appropriate transitions, modals
2.3	Compose timed essays using all elements of an essay (introduction, thesis statement, body paragraphs, supporting details, format and conclusion) for the given topic	2.3	Lectures, group discussions, pair work, class room activities	Assessment Methods: Mid term, quiz and final exam Question types: Write an introduction, a conclusion Write an essay on the given topic
3.0	Values, autonomy, and responsibility			
3.1	Develop a sense of academic ethics in writing assignments	3.1	Lectures, group discussions, pair work, class room activities	Assessment Methods: Assignment

C. Course Content

No	List of Topics	Contact Hours
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1.		
1	Essay Writing Basics	6
2	Chapter 1 Explanatory Essays	9
3	Chapter 2 Problem-Solution Essays	6
4	Chapter 3 Comparison-Contrast Essays	6
5	Chapter 4 Persuasive Essays	3
6	Revision	3
Total		33

D. Students Assessment Activities

No	Assessment Activities *	Assessment timing (in week no)	Percentage of Total Assessment Score
1.	Quiz	3-4	10%
2.	Assignment	5-10	10%
3.	Mid Term Exam	5-9	20%
4.	Final Exam	12 & 13	60%
5.	Total		100%

*Assessment Activities (i.e., Written test, oral test, oral presentation, group project, essay, etc.)

E. Learning Resources and Facilities

1. References and Learning Resources

Essential References	Writers at Work: The Essay, Dororthy E.Zemach, Lynn StafforYilmaz
Supportive References	Collections of essays
Electronic Materials	ESL sites on writing skill
Other Learning Materials	Worksheets and Power Points



2. Required Facilities and equipment

Items	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.) Classrooms - 25 seats
Technology Resources (AV, data show, Smart Board, software, etc.)	2. Technology resources (AV, data show, Smart Board, software, etc.) All are needed, and are not yet available
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	1. Working projectors 2. Smart-boards 3. Internet in the classrooms 4. Computers 5. Libraries

F. Assessment of Course Quality

Assessment Areas/Issues	Assessor	Assessment Methods
Effectiveness of teaching	Course Teachers, Teaching and Learning Unit, Students, Program Leaders	Formative and Summative Assessment, Student Evaluation
Achievement of CLOs	Course Teachers, Teaching and Learning Unit, Program Leaders	Formative and Summative Evaluation, Course Report, CLO Excel Worksheet
Quality of learning resources	Course Teaching, Teaching and Learning Unit, Program Leaders, Students	Course Report, Student Evaluation

Assessor (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

G. Specification Approval Data

COUNCIL /COMMITTEE	COUNCIL / COMMITTEE DEPARTMENT COUNCIL (SESSION # 2101)
REFERENCE NO.	REFERENCE NO. 43/54/25644
DATE	DATE 10/9/2023