

CHE Department committee

4. Scholarships and Higher Studies Committee

Members and details

S. No.	Name
1	Dr. Ibrahim Maafa
2	Dr. Ahmed Abutaleb
3	Dr. Nasser Zouli
4	Dr. Samer Hakamy

Tasks

1. Studying the reports presented by the various candidates doing a masters or a PhD abroad.
2. Studying the different applicants presented for recruitment.
3. Revising and developing the plans of higher studies in the department.
4. Looking after the entrance exams of the students for higher studies in the department and giving recommendations to the department council.
5. Presenting the academic instructions to the students regarding higher studies.
6. Studying the applications submitted by students concerning additional chances and re-registration etc. and submitting them to the department council.
7. Studying the suggestions of the master and doctorate dissertations and forwarding them to the department council.
8. Distribution of the study curricula to the teaching staff member in the department.
9. Suggesting the students' number which may be accepted for the coming years.
10. Putting a system to write, confirm and spreading the scientific research and sharing in the conferences at the department level.
11. Establishing and updating the research data base and the projects accomplished by the teaching staff members in the department.

12. Urging the teaching staff members to assist in writing scientific articles in the international scientific magazines.
13. Announcing the research list to the teaching staff members on the electronic website of the department and updating it annually.
14. Evaluating the current program of the higher studies of the department periodically.
15. Carrying out the tasks assigned by the committee of the higher studies and the scientific research in the faculty.
16. Registering the current research projects and the executed ones in the department and announcing their names on the electronic website of the department and its benefit to the society.
17. Putting the list of the supervisors of the teaching staff members in the department for dissertations.
18. Performing annual evaluation to the projects of the scientific research in the department and giving recommendations to the committee of the higher studies and the scientific research in the faculty.