



# Academic Advising



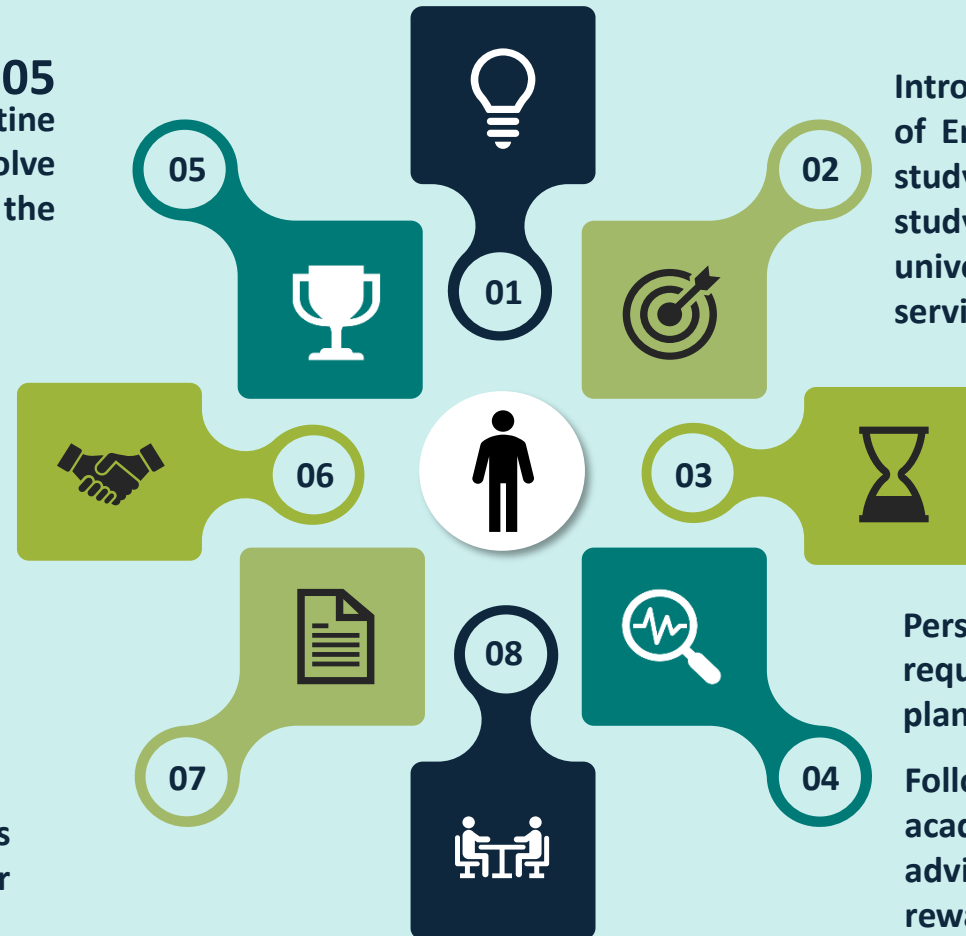
Academic advising is a responsibility given to faculty members with the goal of assisting students in achieving the highest potential academic accomplishment by:

**05**  
Direct involvement helps speed up routine procedures that are required to solve problems or overcome challenges that the student may confront.

**06**  
Advice and guidance that a student may require when changing majors within the college or transferring to a different college within or outside the university.

**07**  
Advice and guidance that the student requires in order to plan his post-graduation job.

**08**  
Examining situations with specific needs and recommending requests for assistance while keeping privacy.



**01**  
Introducing and creating knowledge of the College of Engineering's rules, values, and regulations of study. Engineering disciplines, fields of work, and study programmes are also included. Also, the university and the College of Engineering provide services to its students.

**02**  
Introducing and boosting awareness of the student's regular work routines for planning and managing his study plan, as well as the academic tasks that this includes.

**03**  
Personal advice and advice that the student requires when making decisions about his study plan.

**04**  
Follow up on the student's attendance and academic progress, intervening with warning and advice when situations are deteriorating and rewarding and honoring when progress is being made.



# Approaches of Academic Advising



Academic advising services are available to students through a variety of sources, the most significant of which are:

The websites of the deanships and centers affiliated with the university, and the websites of the faculty, departments and units related to the goals of academic advising.



Explanatory videos that clarify many of the working practices, many of which are mentioned in this guidelines handbook.



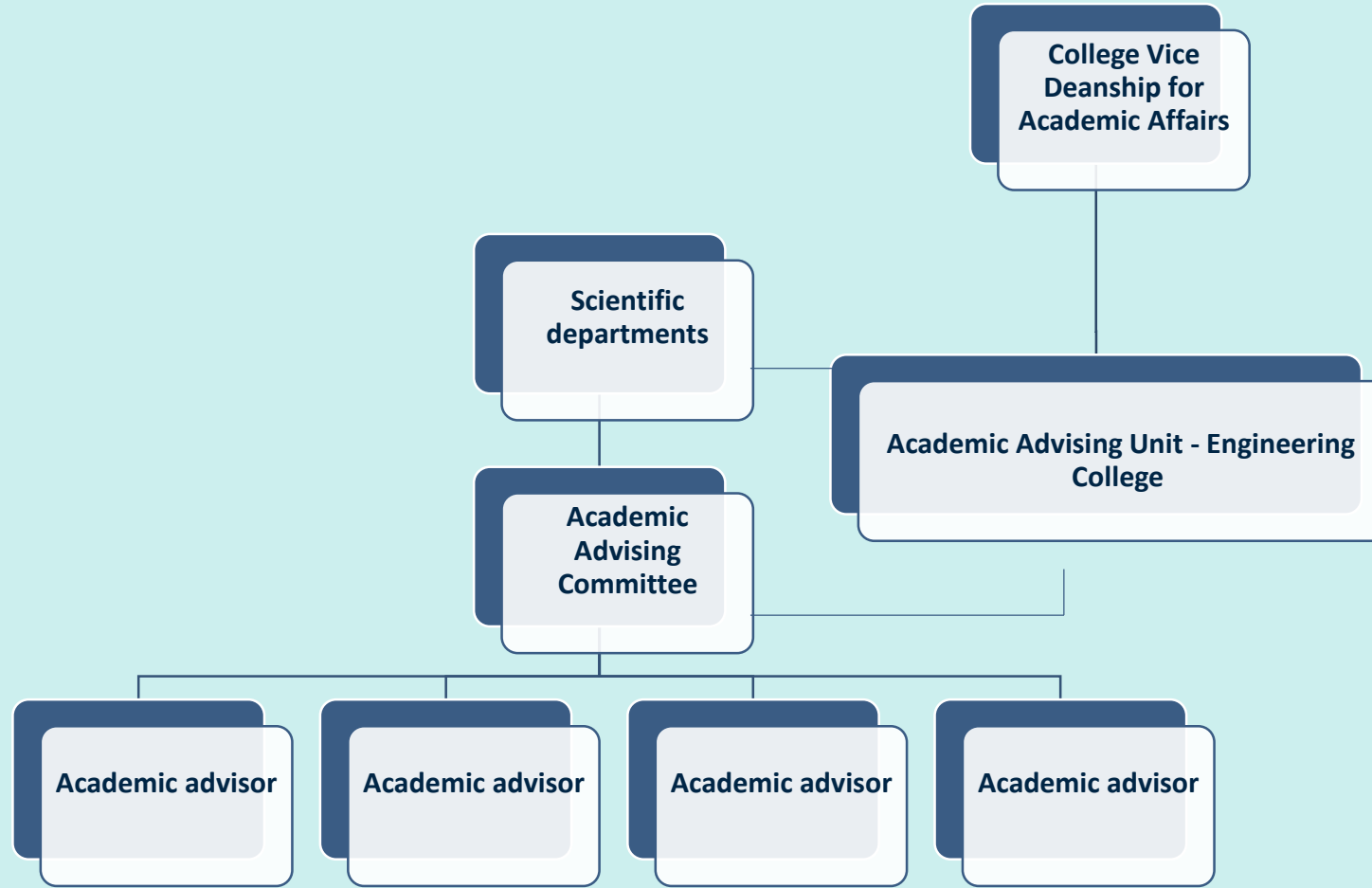
Direct communication with the academic advisor, by university mail or through a direct personal interview in the advisor's office.

Printed and electronic work guides, similar to this guideline booklet that is in your hands and what it refers to in terms of work guides and important links.



Lectures, seminars, and literary and virtual forums.

# Academic advising system



# Academic advisor



Despite the numerous academic advising channels available, communicating with an academic advisor remains the most effective interactive channel when a student needs to discuss and consult those with academic, professional, and systemic expertise in order to make informed and free decisions.

The academic adviser is a faculty member responsible with supervising a group of students, keeping track of their attendance and progress in their studies, and offering the required guidance and counsel to ensure their progress and graduation in the shortest time and at the best rate achievable. Positive feedback to reaffirm their excellence, answer any obstacles they may have, and provide technical guidance to assist them in preparing their post-graduation professions.

Each student has an academic advisor identified in the student's university account. The academic advisor for the student in the general engineering stage is a faculty member in any department of the college however, when the student is in the third level, his academic advisor is a member of the faculty in the department he chose, and often the academic advisor stays with the student until graduation; however, the student's academic advisor can be changed at the student's request, or according to the department's vision and faculty members' availability.