Exceptional Opportunity Request Mechanism

Academic dismissal: It is the transfer of the student's status from a regular student to a dismissed student and not enabling him to continue studying because of his academic stumble.

A student who withdraws from the university (a student who withdraws his file from the university) is treated as a student whose registration has been closed.

3

The student communicates with his academic advisor and discusses the request for re-enrollment according to the student's academic record, study plan and reasons for re-enrollment (the student provides the academic record and supporting documents for the request before the consulting session) (link).

2

The student reviews the university calendar and checks the period allowed to apply for an exceptional opportunity (link).

1

The student reviews by himself Article 20 of the study and examination regulations and the executive rule , and makes sure that all the controls for re-enrollment are met (link).

6

The student communicates with his academic advisor and informs him of the application result.

5

The student follows up on his application by entering his academic page on a continuous basis and making sure that the application is implemented and the student's status is changed from enrollment to regular (link).

4

The application is raised from the academic page within the allowed period at the beginning of the semester as shown in the video (link). With the assurance that the student should not have completed four semesters of enrollment; Including the semester in which he was closed.

Important notes

1- Academic Semester is different from Enrollment as described in the link.

2. A student is dismissed if: a. If he receives at most three consecutive warnings for his cumulative average drop below (2.00) out of (5.00). B. If he has finish the prescribed period for graduation and did not complete the graduation requirements within a maximum period of (15) semesters

3.The conditions of dismissed students are handled as shown in the link.