



Course Specifications

Course Title:	WRITING 1
Course Code:	ENG- 3/ 121
Program:	Bachelor's Program in English
Department:	English
College:	Jazan (Male and Female Campus), Samtah (Female Campus), Darb (Female Campus), Ardha (Female Campus), Dayar (Female Campus), and Farasan (Female Campus)
Institution:	Jazan University

Table of Contents

A. Course Identification.....	3
6. Mode of Instruction (mark all that apply)	3
B. Course Objectives and Learning Outcomes.....	3
1. Course Description	3
2. Course Main Objective.....	3
3. Course Learning Outcomes	4
C. Course Content	4
D. Teaching and Assessment	5
1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods	5
2. Assessment Tasks for Students	5
E. Student Academic Counseling and Support	6
F. Learning Resources and Facilities.....	6
1.Learning Resources	6
2. Facilities Required.....	6
G. Course Quality Evaluation	6
H. Specification Approval Data	7

A. Course Identification

1. Credit hours: 3 hours per week			
2. Course type			
a.	University <input type="text"/>	College <input type="checkbox"/>	Department <input checked="" type="checkbox"/>
b.	Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>	Others <input type="checkbox"/>
3. Level/year at which this course is offered: Level 1 /First Year			
4. Pre-requisites for this course (if any): None			
5. Co-requisites for this course (if any): None			

6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	45	100
2	Blended		
3	E-learning		
4	Distance learning		
5	Other		

7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	45
2	Laboratory/Studio	
3	Tutorial	
4	Others (Assignments and Self Learning)	
	Total	45

B. Course Objectives and Learning Outcomes

1. Course Description:

This is a 3 credit hours course basically designed for the students of BA in English. This course is expected to help develop the students' skill of writing. By studying this course, the students will be able to write grammatically correct sentences, different types of paragraphs etc. Above all, this course will develop their free-hand writing skill.

2. Course Main Objective:

The main objective of this course is to

- Develop students' writing skills in a graded way.
- Facilitate knowledge of grammar, vocabulary, spelling, and punctuation that are necessary for writing
- Explain the common errors in writing so that students identify and avoid them
- Enable students to edit mistakes in passages to hone their reviewing skills
- Initiate students into identifying parts of a paragraph and how to frame relevant sentences in accordance with each part
- Elicit samples of descriptive writing from students

3. Course Learning Outcomes

CLOs		Aligned PLOs
1	Knowledge and Understanding: Students will be able to	
1.1	Identify correct grammar, spelling, vocabulary and punctuation rules	K1
2	Skills: Students will be able to	
2.1	Use appropriate grammar, vocabulary, spelling and different language forms in constructing sentences	S1
2.2	Assess sentences for mistakes (grammar, vocabulary, spelling, punctuation, syntax)	S2
2.3	Draft paragraphs about one's own experiences	S4
3	Values: Students will be able to	
3.1	Display self-directed and collaborative learning in pairs or groups	V2
3.2	Foster a sense of academic ethics in writing assignments	V3

C. Course Content

No	List of Topics	Contact Hours
1	Unit-1 (SENTENCES) Grammar: word order in a sentence Vocabulary: common words with the sound of /a/ in cat Writing: write about you and your family	6
2	Unit-2 (NOUNS) Grammar : nouns Vocabulary: words with the sound of /e/ in bed Writing: write about your classmates or friends Quiz-1	6
3	Unit-3 (SIMPLE PRESENT TENSE) Grammar : simple present tense Vocabulary: words with the sound of /i/ in fish Writing: write about things that people usually do	6
4	Unit-4 (ADJECTIVES) Grammar : adjectives Vocabulary: words with the sound of /o/ in hot Writing: write about places around the world	6
5	Unit-5 (SIMPLE PRESENT TENSE OF 'be') Grammar : simple present tense of 'be' Vocabulary: words with the sound of /u/ in cup Writing: write about two cities in the same country	6
6	Quiz-2/Assignment Using dictionary. Developing the vocabulary in a semantic field. Drafting paragraphs on simple topics	3
7	<i>Supplementary materials</i>	6
8	<i>Revision and Makeup exams</i>	6
Total		45

D. Teaching and Assessment

1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
1.0	Knowledge and Understanding		
1.1	Identify correct grammar, spelling, vocabulary and punctuation rules	Lectures, group discussions, pair work, class room activity	Which is the right spelling? Identify the right spelling. Fill in the gaps with missing letters; Match the pictures with the words in the box below. Unscramble the following letters to form meaningful words.
2.0	Skills		
2.1	Use appropriate grammar, vocabulary, spelling and different language forms in completing and constructing sentences	Lectures, group discussions, pair work, class room activity	Complete the sentences using the words in the box below. Make changes in the following paragraph. Write two sentences with the same descriptive adjective. Combine two sentences into a single sentence.
2.2	Assess sentences for mistakes (grammar, vocabulary, spelling, punctuation, syntax)	Lectures, group discussions, pair work, class room activity	Change the order of the words to write a correct sentence. Circle (or) underline the ten mistakes. Then rewrite the sentences correctly.
2.3	Draft paragraphs about one's own experiences	Lectures, group discussions, pair work, class room activity	Compose a paragraph on any one of the following topics OR Draft a paragraph on ONE of the following topics
3.0	Values		
3.1	Display self-directed and collaborative learning in pairs or groups	Lectures, group discussions, pair work, class room activity	Complete the given task or activity in pair or groups (Group assignment)
3.2	Foster a sense of academic ethics in writing assignments	Lectures, group discussions, pair work, class room activity	Write a paragraph on your own experience (Home assignment)

2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Quiz 1	4-6	10
2	Midterm	5-9	20
3	Assignment 1 (OR) Quiz 2	5-10	10
4	Final Exam	16	60
	Total		100

*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

E. Student Academic Counseling and Support

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice. Students are assigned an academic counsellor who offers guidance to the students in academic matters. Further, 10 office hours are allotted to each faculty to cater to the academic needs of the students.

F. Learning Resources and Facilities

1. Learning Resources

Required Textbooks	Great Writing foundation by Keith S. Folse
Essential References Materials	Supplementary Materials
Electronic Materials	https://www.time4learning.com/teaching-writing.shtml
Other Learning Materials	Bailey, Stephen. Academic Writing: A Practical Guide for Students. London: Routledge, 2005. Crème, Phyllis, and Mary, R. Lea. Writing at University: A Guide for Students. Buckingham: Course Specifications, Ramadan 1438H, June 2017. Page 7 Open UP,2000. Goalty, Andrew. An Introductory Course Book: Critical Reading and Writing. London: Routledge,2000. Hogue, Alice, and Ann Oshima. Introduction to Academic Writing. Essex: Pearson, 2006. Joseph, Albert, M. Put it in Writing. New York: McGraw-Hill, 1998. Schmitt, Diane, & Schmidt, Norbert. Focus on Vocabulary: Mastering the Academic Word List. London: Longman, 2005. Ed. New York: nd. 2Academic Writing: A Handbook for International StudentsBailey, Stephen.Routledge, 2006.

2. Facilities Required

Item	Resources
Accommodation (Classrooms, laboratories, demonstration rooms/labs, etc.)	A writing lab is needed to enable students to improve their writing skills.
Technology Resources (AV, data show, Smart Board, software, etc.)	The use of the projector or smart board will be an added advantage in this regard
Other Resources (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	NA

G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of Teaching	Course Teachers, Teaching and	Formative and Summative

Evaluation Areas/Issues	Evaluators	Evaluation Methods
	Learning Unit, Students, Program Leaders	Assessment, Student Evaluation
Quality of Learning Resources	Course Teaching, Teaching and Learning Unit, Program Leaders, Students	Course Report, Student Evaluation

Evaluation areas (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

Evaluators (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

Assessment Methods (Direct, Indirect)

H. Specification Approval Data

Council / Committee	
Reference No.	
Date	