



How to Create Exam Pool in **Blackboard**



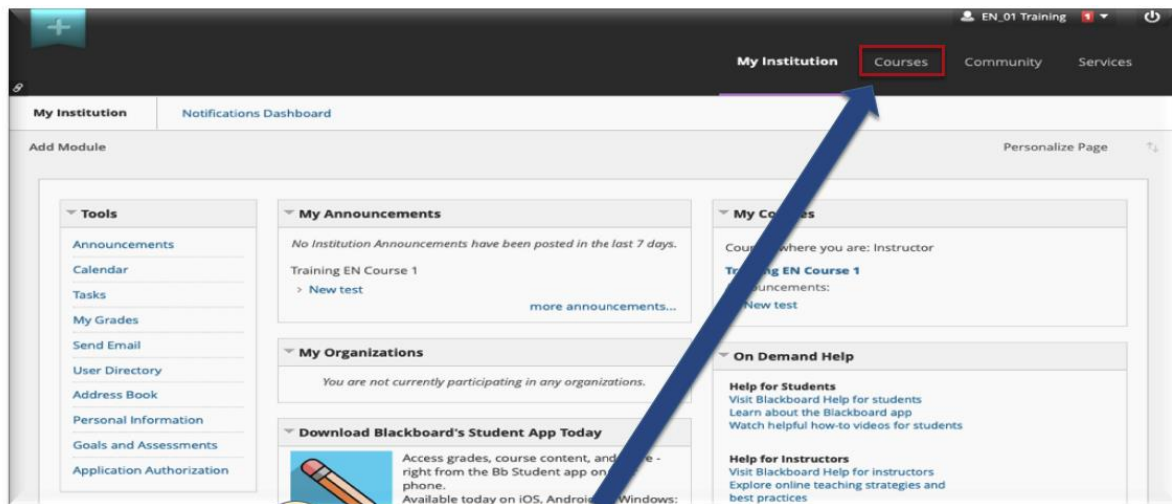


How to Create Exam Pool in **Blackboard**



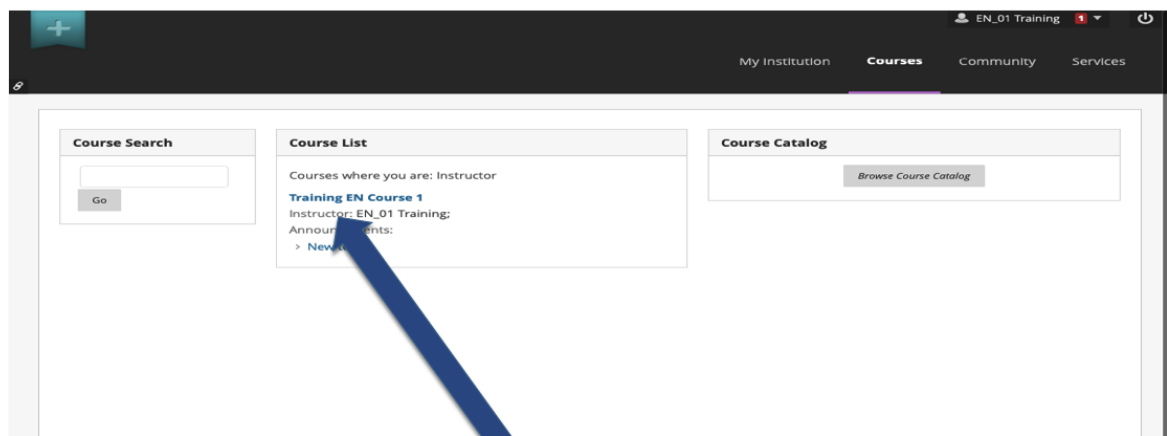
1 Login to your BB account





2

Click on Courses



3

Select your course





The screenshot displays the eLearning Center dashboard. On the left, a dark sidebar contains a 'Course Management' section with a list of options: Control Panel, Files, Course Tools (highlighted with a red box), Evaluation, Grade Center, Users and Groups, Customization, Packages and Utilities, and Help. A blue arrow points from the 'Course Tools' option to a yellow circle containing the number '4'. An orange callout box with the text 'Select 'Course Tools'' is positioned next to the arrow. The main content area shows sections for 'My Announcements', 'My Tasks', 'Needs Attention', 'To Do', and 'Alerts'. The 'To Do' section includes a calendar view and a 'Go' button.





5 Click 'Tests, Surveys and Pools'

The screenshot displays the Blackboard user interface. On the left, a sidebar menu lists various course tools. The option 'Tests, Surveys, and Pools' is highlighted with a red box. A blue arrow points from an instruction box to this option. The instruction box contains the number '5' and the text 'Click 'Tests, Surveys and Pools''. The main content area shows several sections: 'Needs Attention' with 'No Notifications', 'Past Due' with 'No Notifications', 'Retention Center Alerts' with 'No Retention Alerts', and 'Activity Alerts' with 'No Notifications'. The last updated time is March 11, 2020 11:15 AM.





https://www.apple.com

My Institution Courses Community Services

Training EN Course 1 Tests, Surveys, and Pools Edit Mode is: ON

6 Click 'Pools'

Tests
Tests are sets of questions that are graded to measure student performance. Once a test is created here, it must be deployed within a content folder before students can take the test. Test results are reviewed in the Grade Center. Note that some question types are not automatically graded.

Surveys
Surveys are not graded, and student responses are anonymous. They are useful for gathering data from students that is not used to evaluate student performance. Surveys must be deployed in a content folder for students to respond to the survey.

Pools
Pools are sets of questions that can be added to any Test or Survey. Pools are useful for storing questions and reusing them in more than one Test or Survey.

Course Management

- Control Panel
- Files
- Course Tools





EN_01 Training 1

My Institution Courses Community Services

Training EN Course 1 Tests, Surveys, and Pools Pools

Build Pool Import Pool

7 Click 'Build Pool'

NAME	NUM	SECTIONS	DATE LAST EDITED
bb pool	0		2020 10:03 AM
bb tests load	3		March 19, 2020 5:36 PM
Blackboard Pool	3		March 9, 2020 10:17 AM

EN_01 Training 1

My Institution Courses Community Services

Training EN Course 1 Tests, Surveys, and Pools Pools Pool Information

8 Type the Name of the Test

Pool Information

Type a **Name** for the pool. This is a required field. Use a description to help you remember the pool.

* Indicates a required field.

POOL INFORMATION

* Name

Description

9 Click 'Submit'

Click **Submit** to proceed.

Cancel Submit





EN_01 Training

My Institution Courses Community Services

Training EN Course 1 Tests, Surveys, and Pools Pools Pool Canvas : Pool Blackboard Exam

Success: Pool Blackboard Exam created.

Training EN Course 1

- Home Page
- Information
- Virtual Lecture
- Content
- Discussions
- Groups
- Tools
- Help
- Announcement

Course Management

Pool Canvas: Pool Blackboard Exam

The Pool Canvas presents an inventory list of questions that can be managed and searched. You can use the check boxes to select any or all questions and then delete them or change their points, or edit questions individually.

Create Question Find Questions Upload Questions

Description	
Instructions	
Total Questions	0
Total Points	0

This test has no questions!
Create questions or add questions from other resources.

You will be redirected to this page.

