

SHEHLA ABBASI

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Objectives:

- To serve the humanity at large through the most noble profession of teaching.
- Eager to have a platform to prove my excellence by becoming a part of devoted team in an institution that can make best use of my professional abilities.



Personal Information

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|----------------------------|---|
| Name | Shehla Abbasi |
| Nationality | Pakistani |
| Religion | Islam |
| Marital Status | Married |
| Qualification | M.A English & Diploma in TEFL |
| Teaching Experience | 16 years |
| Hobbies | Reading books & Internet surfing |

Teaching Experience

| Designation | Level | Institution | Duration |
|----------------------------|-----------------------------|--|-----------------------------------|
| Language Instructor | Level 3 | Science College Mahaliya. | From August 2021 till date |
| Language Instructor | 5,6,7& 8 | CAMS Jazan University | 8 years |
| Lecturer | B.Ed & Bs (Hons) | Bilquis College of Education, Rawalpindi. | 1 year,10 months |

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|-----------------|-----------------------------|---|----------------|
| Lecturer | Inter & Graduate | Govt Degree College for Women Rawalpindi. | 2 years |
| Lecturer | Inter & Graduate | Princess Sultana Degree College for Women Islamabad. | 3 years |



Academic Qualification:

| | |
|--|---|
| M.A English | International Islamic University Islamabad |
| Diploma TEFL (Teaching English as a Foreign Language) | Allama Iqbal Open University Islamabad |
| Intermediate Matriculation | Rawalpindi Board of Education Federal Board of Education |



Skills.

Excellent spoken and written language skills, with English and foreign languages

- Clear diction
- Patience
- Lateral thinking
- Confidence
- Commitment
- Discipline
- Ability to work well with students of all ages and backgrounds
- Organizational skills
- The ability to work as a team with colleagues

Responsibilities:

- Lesson planning and preparation
- Contact time with pupils
- Checking and assessing work
- Attending staff meetings
- Ongoing professional development
 - Paper setting
 - Invigilating examinations
 - Student Counseling
 - Preparing result
 - Maintaining student's attendance

Teaching Philosophy:

**“In learning you will teach, and in teaching you will learn.”
— Phil Collins**

My teaching philosophy is based on same theory that teaching is learning; learning is teaching. I really get inner satisfaction when my students comprehend and understand the topics that I have been teaching to them. In fact, that is a feeling of great achievement. I strongly believe that every student has different and special characteristics *so* as a teacher this is my goal to shape their minds and souls positively.

Teaching Goals.

I have been teaching all levels in Science College. So being an English teacher my wish is to create this type of atmosphere where students can meet their full potential. I try to provide a comfortable environment where students are welcomed to share their ideas and accept the challenges.

- ❖ Give students tools for learning
- ❖ Inspire learning in students
- ❖ Be a student informant

- ❖ Acquire basic language skills (listening, speaking, reading and writing) in order to communication with speakers of English language.
- ❖ Develop their intellectual, personal and professional abilities.
- ❖ Build students self-confidence especially in speaking skills

Teaching Strategies

For passionate teachers, education is a continual learning process, not just for students but for the teachers as well. To teach and care for children in an inspirational way that is understanding of all students' needs; to provide leadership in the class room; and to keep abreast of new technology and new teaching strategies. I try to use different plans time to time according to the topic.

- ❖ **Try to find different ways to teach a new lesson or concept.** To ensure more students are grasping new concepts and lessons, try applying a variety of ways to present topic effectively.
- ❖ **Approachable.** I always present a friendly, approachable environment so that students can feel comfortable reaching out for assistance when they need it. I offer them open office hours to meet with them in private for any questions or concerns that they might have.
- ❖ **Make learning fun.** By making my English lessons fun and engaging, my students are more motivated to learn the subject matter. Some ways that I make learning fun include playing games and turning activities into contests with positive reinforcements like prizes or additional game time.
- ❖ **Integrate reading and writing** vocabulary throughout the lesson. I provide the students enough time, to practice and review words.
- ❖ **Use a team approach,** which includes the students in the planning process. As oral presentation involves speaker and audience relationship so to develop good rapport I give chance for discussing goals and priorities, as well as developing strategies that can be applied in different settings that help the student to make the most effective presentation.
- ❖ **Learn from errors**-If a student makes an error when speaking then I repeat what the student said providing the correct model without directly drawing attention to the error.
- ❖ **Questioning** – I keep trying to ask more open-ended questions to my students and give them chance to share their ideas with each other.
- ❖ **Increase verbal interaction** - I provide opportunities to increase verbal interaction in classroom activities to help ensure that students are exposed to as many different types of authentic language as possible and allow students opportunities to practice using the target language. Planning for more group and pair work during lessons help to do this.
- ❖ **Challenge the students.** I give the students challenges and tasks such as drills, open ended questions, puzzles with each new lesson.

- ❖ **Materials Review.** It is a part of my daily routine to spend the first few minutes of each lesson reviewing the previous lesson's material. So, I review my teaching strategy before my class to get the satisfactory feedback from the students.

Extra-Curricular

- Attended different workshops and Seminars.