

# NAJLAA SHEANI



Jazan



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## Work history

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2022 - Present	<b>Jazan University, ELi</b>	
	<b>Internal communication coordinator</b>	
2022 – Present	<b>Head of PR and Media Unit</b>	
2022 – Present	<b>Member of Teaching and Learning Unit.</b>	
2020 – 2022	<b>Member Re-evaluation and Audit Unit.</b>	
2021	<b>Member of Internal Examination Committee</b>	
2021	<b>Leader of the Academic Intervention Plan.</b>	
2021	<b>Member of Quality Assurance Unit.</b>	
2021	<b>Member of Planning and Development Unit.</b>	
2020	<b>Member of Students Activities Unit.</b>	
2019 – Present	<b>Jazan University</b>	Jizan
	<b>English Language Instructor</b>	
	<ul style="list-style-type: none"><li>• Applied differentiated teaching methods to meet varied student needs.</li><li>• Adapted diverse teaching methods to boost student focus.</li><li>• Created vibrant learning atmosphere through interactive exercises and discussions.</li><li>• Engaged with students through conversational language, simplifying curriculum into relevant, understandable information.</li><li>• Recommended effective additional learning resources, aiding continued student confidence and abilities.</li></ul>	
Winter 2016	<b>Depaul University</b>	Chicago
	<b>English Tutor</b>	
	<ul style="list-style-type: none"><li>• Monitored students' test and assessment marks to identify areas of improvement and build confidence.</li><li>• Improved students' basic grammar, punctuation and sentence structure abilities to increase overall academic writing assessment results.</li><li>• Delivered training to adult learners through workshops and seminars.</li><li>• Evaluated students using standardized criteria to determine abilities and learning needs.</li><li>• Assigned homework assignments and special projects for students to demonstrate knowledge of subject material.</li><li>• Used illustrative activities to help students explore concepts.</li></ul>	

## Education

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2017 - 2018	<b>Northeastern Illinois University</b>	Chicago
	Master of Arts: Linguistics	
2016 - 2016	<b>TUTORIUM INTERNATIONAL LANGUAGE CENTER</b>	Chicago
	Diploma: English	
2008 - 2011	<b>Jazan University</b>	Jazan
	Bachelor: English Language	

## Certifications

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2023 The CPELT Symposium- Enhancing L2 Learners' Communicative Competence.  
2022 Certificate of appreciation for planning and leading 1<sup>st</sup> Eli's Ceremony.  
2022 Secrets of Writing: The Power of Revision.  
2021 EF Teacher Development Course.  
2021 Aston Corpus Linguistics Symposium.  
2021 2ND international Symposium on Applied Linguistics Research.  
2021 QU 6th Annual International Conference (Virtual) on English Language Teaching.  
2021 1-Introduction to political discourse analysis  
2021 2-A multimodal analysis of gender representation in men vs. women memes.  
2021 Teaching Vocabulary in Context.  
2021 Importance of Lexical Chunks.  
2020 Supra-segmental Phonology.  
2020 Certificate of attendance of First International Symposium Applied Linguistics Research.  
2020 Using Artificial Intelligence Applications for Mentoring Online Exams.  
2020 Using oneNote for teaching online.  
2020 Using Mental Mapping for Teaching Online.

## Skills

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| <ul style="list-style-type: none"><li>• Computer Skills: Microsoft Excel &amp; PowerPoint</li><li>• Teacher collaboration</li><li>• Leadership skills</li></ul> | <ul style="list-style-type: none"><li>• Test and Quiz creation</li><li>• Multitasking abilities</li><li>• Critical Thinking</li></ul> |
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