

SAIRA PARVEEN

Permanent Address

Chak no 1/4L
P/O Ahmadpur
Tehsil, Ahmadpur Sial
District, Jhang
Pakistan

Present Address

Tehsil, Fatehpur Thakiala
District Kotli
Azad Kashmir Pakistan
E-mail: perveen.saira@yahoo.com

Objectives

To develop the insight of an artist, the analytical precision of scientist, and the persuasiveness of a lawyer through the extensive study of English language and Literature. To cope with the new revolutions in English language and its influence all over the world as well as the new dimensions in academic English.

Summary of Qualifications

The University of Azad Jammu & Kashmir Muzaffarabad. (Pakistan)

M.A. English (Linguistics & Literature)

Dec 2006- March 2009

The University of Azad Jammu & Kashmir Muzaffarabad. (Pakistan)

Bachelor (B.A)
(Political Science, English, Islamic Studies)
1st Division

Sep 2000-August 2002

BISE,Mirpur Azad Kashmir Intermediate

1998-2000

BISE, Mirpur. Azad Kashmir Matriculation

1996-1998

Professional Degrees and Work shops

- Two years degree in Bachelors of Education (B.Ed) from Allama Iqbal Open University Islamabad Pakistan.
 - Two years degree in Masters of Education (M.Ed) from Allama Iqbal Open University Islamabad Pakistan.
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Jazan University: Professional Trainings and Workshops

- **Professional Development means to Bring the World to Academia and Academia to class room**” by Dr. Vipin Sharma on September 29,2021.
 - **Reading: a Journey to Learn** by Mr.Muhammad Almalki(11 October,2021)
 - **Student Assessment** by Dr. Vice Dean for Academic and Scientific Development. (October 13,2021)
 - **Let’s Do Speaking** by Ms.Uzma Qazi (October19,2021)
 - **A Journey to Professional Communication** by Dr. Ruqayyah Muafa.(October20,2021)
 - **Retrieval Practice “An Unexploited Reality”** by Dr. Elham Ghobain Vice Dean Female Section Affairs (October 27,2021)
 - **Online English Training Session** by Shakeel Ahmad (Nov 1,2021)
 - **Quality Assurance : How can Faculty Members contribute to it.** By Dr. Alok K Das Head of Quality Assurance and Accreditation Unit(Nov 3,2021)
 - **Evaluation in Teaching and Learning Pedagogical View** by Dr. Mohammad Okasha Head of Re- evaluation and Audit Unit(Nov 10,2021)
 - **Facilitation of Skill Development and Best Class room Practices** by Dr. Esaya Britto Head of Teaching AND Learning Unit (Nov17,2021)
 - **Digital Portfolio for Teachers** by Shakeel Ahmad (Nov 22,2021)
 - **Professional Language Teachers** by Dr. Bakil Alwalss (Nov 24,2021)
 - **Towards Improving the Teachers Teaching Practices** by Dr. Ahmad Al Quyadi (Dec 8, 2021)
 - **Adopting Commercial Textbooks to Learners Needs** by Mr. Osama Khalife Muhammad (Dec 15, 2021)
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- Academic Upskilling Program (6th May to 21st May 2019).
 - Attended a workshop about Learner Autonomy in March 2017 at Jazan University
 - Propell Workshop for the TOEFL IBT Test.
 - Attended a workshop about Critical Pedagogy in April 2017 at Jazan University
 - A workshop on “Dealing with mismatches between the Curriculum and Student’s Language level” held at ELC Jazan University, Jazan.
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Research: A Comparative Study of Writing Styles of Sir. Francis Bacon and Wasif Ali

Wasif (Session 2006-2008) AJ&K University Muzaffarabad, Pakistan

Professional Skills

- Excellent English writing and verbal skills
- Work effectively under pressure
- Meeting deadlines consistently
- Fast learner, trainable and adaptive
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Extracurricular Interests

Keen interest in:

- Cultural Activities
- Reading
- Debates
- Good Organizer

Achievements, Honors, Awards and Recognition of Excellence

- Worked efficiently for organizing drama festivals and workshops at University (2007-2008)
- Got (The **Best Teacher**) Certificate for Annual Result (BISE) Academic year (2011-2012) Read Foundation School & Colleges, Muzaffarabad.Pakistan
- Certificate of Appreciation for my services in 2013-2014
- Certificate of Appreciation for my participation in ELC Model Lesson Competition 2013-2014
- Participated in a workshop regarding Teaching Active and Passive voices in March 2017 at Jazan University
- Certificate of Appreciation for my dedicated services from the Deanship of Community Services and Continuing Education (DCSCE) (2021-1)

Conferences and Seminars Attended

- 11th American Studies Conference, November 2008 “Family Ties: Issues in Immigration to America” held in Quaid Azam International University Islamabad

Work Experience

- Currently Working as English Language Instructor at Jazan University, Jazan (GIZ) Saudi Arabia
- Worked as English Teacher at READ Foundation Schools and Colleges, Muzaffarabad Pakistan from January 2009 to June 2012.
- One Year Teaching experience in Distance Education at Allama Iqbal Open University Islamabad (2011-2012).
- Two Years' experience in Online Teaching (Black Board) in Jazan University.(Sessions March 2020 – Dec 2021)

Research Interests

- Comparative studies of literary works.
- Nineteenth Century English Literature

Personal Details

Date of Birth:	02-06-1982
Gender:	Female
Marital Status:	Married
Religion:	Islam
Nationality:	Pakistani
Current Address:	Hayalmatar, Jizan, KSA.