

SHALU DADWAL

📍 Ar Riyad, Saudi Arabia 📞 +966554930561 ✉ shalu8080@gmail.com

🌐 Sidhidadwal143 [in: https://www.linkedin.com/in/shalu-dadwal-11a78814b/](https://www.linkedin.com/in/shalu-dadwal-11a78814b/)

Aspiring for a challenging position with an organization of high-repute to contribute 9 years' extensive experience to encourage & inspire students for achieving their highest potential through a solid and well-rounded education

CAREER SNAPSHOT

- ➔ Performance-driven educator with **Masters in English** offering an impressive career of **9+ years** in teaching with a high proficiency in reading, writing, and speaking English language
- ➔ Demonstrated a commitment to excellence in teaching student-centered and highly-acclaimed collegiate institutions and **Academic Administration** activities whilst maximizing learning opportunities in diverse classroom settings
- ➔ Profound ability to match comprehension levels of adult learners as well children and students from various social backgrounds
- ➔ Adept at adhering all norms of university in **planning course syllabus, evaluating & revise curricula**, designing **course content, teaching materials** & methods of instruction for lectures as per current demand of the industry
- ➔ **Excellent public relation and presentation skills** with strong ability to effectively articulate concepts in an easily understandable manner; excellent in providing the real time knowledge about current industry trends & markets
- ➔ Rich expertise in organizing events, conferences and establishing contacts with the wider academic community
- ➔ **Exceptional communication and written skills** in English to deliver points in precise along with constructive and effective teaching methods that promote a stimulating learning environment

EDUCATION

- ➔ **Master of Arts (M.A.) in English** - CCS University, India (1998)
- ➔ **Bachelor of Arts** - CCS University, India (1996)
- ➔ **Bachelor of Education in English and Social Science** - Kashmir University, India (2004)
- ➔ **BRITISH COUNCIL CERTIFICATION** of English language course in year 2008

CORE COMPETENCIES

✪ Teaching & Training ✪ Student Assessment ✪ Innovative Lesson Planning ✪ Academic Administration ✪ Delivering Presentations ✪ Exams Administration ✪ Curriculum Development ✪ Organizing Workshops & Events ✪ Interactive Teaching/Learning ✪ Instructional Best Practices ✪ Learning Style Assessment ✪ Fluency in English

PROFESSIONAL EXPERIENCE

Jazan University, KSA

May 2011 - Till date

Language Instructor

- ➔ Plan and/or conduct small and/or large group language classes using a wide variety of language teaching methodologies and techniques, stressing speaking, listening comprehension, and reading skills
- ➔ Prepare lessons & teaching materials and work collaboratively and closely with other instructors
- ➔ Adapt teaching techniques and approaches to the students' individual learning styles and needs
- ➔ Organizing and supervising extracurricular and after-college activities
- ➔ Provide feedback and analysis of the students' progress and problems to the Coordinator and Dean
- ➔ Provide students with encouragement and constructive feedback
- ➔ Conduct informal or formal progress evaluations and/or administer weekly quizzes and assessments to evaluate student progress
- ➔ Apply classroom management techniques to provide a respectful, student-centered environment conducive to learning

MDAV Inter College, India

Apr' 2004 – Jul' 2008

Secondary Teacher - English & Social Science

- ➔ Participate in supervision schedules, faculty meetings, professional development opportunities and other special events at the school
- ➔ Identify students prior work history in determining skill-sets to provide more individualized lesson plans.
- ➔ Create and maintain a safe, effective environment for student learning
- ➔ Take attendance and maintain daily records; Follow the prescribed curriculum in all assigned subjects
- ➔ Be up and around during class to monitor behavior
- ➔ Consult regularly with Mentor Teachers about upcoming units and lessons
- ➔ Regular Interaction with the parents

SD Junior High School, India

Jun' 1998 – Mar' 2003

Primary & Secondary Teacher - English & Social Science

- ➔ Teach individuals and classes and implement diverse approaches to ensure both language and academic success
- ➔ Participate in on-going planning development and evaluation of curriculum
- ➔ Use the curriculum developed or selected for the program
- ➔ Use a variety of instructional strategies to provide equity and excellence to students of all ability levels
- ➔ Keep accurate records of learners' attendance and progress and report regularly to supervisor
- ➔ Work cooperatively with other teachers in developing and sharing curriculum strategies
- ➔ Fulfill other tasks assigned by the support committee or the supervising agency