



## Course Specifications

<b>Course Title:</b>	<b>ACADEMIC WRITING</b>
<b>Course Code:</b>	<b>ENG-3/345</b>
<b>Program:</b>	<b>Bachelor's Program in English</b>
<b>Department:</b>	<b>Department of English</b>
<b>College:</b>	<b>Jazan (Male and Female Campus), Samtah (Female Campus), Ardha (Female Campus) Dayer (Female Campus), Darb (Female Campus), and Farasan (Female Campus)</b>
<b>Institution:</b>	<b>Jazan University</b>

## Table of Contents

<b>A. Course Identification.....</b>	<b>3</b>
6. Mode of Instruction (mark all that apply) .....	3
<b>B. Course Objectives and Learning Outcomes.....</b>	<b>3</b>
1. Course Description .....	3
2. Course Main Objective.....	3
3. Course Learning Outcomes .....	4
<b>C. Course Content .....</b>	<b>4</b>
<b>D. Teaching and Assessment .....</b>	<b>4</b>
1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods .....	4
2. Assessment Tasks for Students .....	5
<b>E. Student Academic Counseling and Support .....</b>	<b>5</b>
<b>F. Learning Resources and Facilities.....</b>	<b>5</b>
1.Learning Resources .....	5
2. Facilities Required.....	6
<b>G. Course Quality Evaluation .....</b>	<b>6</b>
<b>H. Specification Approval Data .....</b>	<b>6</b>

## A. Course Identification

<b>1. Credit hours: 3hrs</b>			
<b>2. Course type</b>			
a.	University <input type="checkbox"/>	College <input type="checkbox"/>	Department <input checked="" type="checkbox"/>
b.	Required <input checked="" type="checkbox"/>	Elective <input type="checkbox"/>	Others <input type="checkbox"/>
<b>3. Level/year at which this course is offered: Level 5 / 3<sup>rd</sup> year</b>			
<b>4. Pre-requisites for this course (if any): <i>Writing 3</i></b>			
<b>5. Co-requisites for this course (if any): <i>None</i></b>			

### 6. Mode of Instruction (mark all that apply)

No	Mode of Instruction	Contact Hours	Percentage
1	Traditional classroom	45	100
2	Blended		
3	E-learning		
4	Distance learning		
5	Other		

### 7. Contact Hours (based on academic semester)

No	Activity	Contact Hours
1	Lecture	45
2	Laboratory/Studio	
3	Tutorial	
4	Others (quiz, midterm, assignments)	
	<b>Total</b>	<b>45</b>

## B. Course Objectives and Learning Outcomes

### 1. Course Description

This is a three hours course that builds on "Writing I & II". It focuses on the content, structure, and organization of academic essays. Students work to correctly incorporate research into essays. Advanced sentence structures, summarizing, paraphrasing, and proof reading skills are addressed. The main aim of this course is to upgrade students' skills in academic writing conventions, and equip them with a firm understanding of the process of writing a research paper at the graduate level.

### 2. Course Main Objective

- Introduce elements of an essay
- Lay foundation for writing an essay including introduction, body paragraphs and conclusion
- Present common organizational patterns in formal essay writing
- Prepare students to write timed essays to encounter class room or exam situations
- Guide students through analysis, revision and editing essays

Encourage students to make connection between thinking and writing

### 3. Course Learning Outcomes

CLOs		Aligned PLOs
<b>1</b>	<b>Knowledge and Understanding: Students will be able to</b>	
1.1	Define an essay and its types.	<b>K1</b>
1.2	Identify the basic format and structure of an essay	<b>K2</b>
<b>2</b>	<b>Skills: Students will be able to</b>	
2.1	Apply different writing skills in drafting an essay	<b>S1</b>
2.2	Assess essays by correcting different types of mistakes and by using correct transitions	<b>S2</b>
2.3	Compose timed essays using all elements of an essay ( introduction, thesis statement, body paragraphs, supporting details, format and conclusion) for the given topic	<b>S4</b>
<b>3</b>	<b>Values: Students will be able to</b>	
3.1	Develop a sense of academic ethics in writing assignments	<b>V3</b>

### C. Course Content

No	List of Topics	Contact Hours
1	Essay Writing Basics	6
2	Chapter 1 Explanatory Essays	9
3	Chapter 2 Problem-Solution Essays	9
4	Chapter 3 Comparison-Contrast Essays	9
5	Chapter 4 Persuasive Essays	9
6	Revision	3
<b>Total</b>		<b>45</b>

### D. Teaching and Assessment

#### 1. Alignment of Course Learning Outcomes with Teaching Strategies and Assessment Methods

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
<b>1.0</b>	<b>Knowledge and Understanding: Students will be able to</b>		
1.1	Define an essay and its types.	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Mid term, quiz and final exam <b>Question types:</b> Write a definition, True or False, Fill in the blanks, MCQ
1.2	Identify the basic format and structure of an essay	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Mid term, quiz and final exam <b>Question types:</b> Label the parts of an essay, MCQ, True or False, Fill in the blanks
<b>2.0</b>	<b>Skills: Students will be able to</b>		
2.1	Apply different writing skills in drafting an essay	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Mid term, quiz and final exam <b>Question types:</b> Complete the table of arguments and counter arguments, Match , Write counter arguments for the given

Code	Course Learning Outcomes	Teaching Strategies	Assessment Methods
			arguments Rewrite using academic language, Compose thesis statement Organize the given ideas according to their importance etc.
2.2	Assess essays by correcting different types of mistakes and by using correct transitions	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Mid term, quiz and final exam <b>Question types:</b> Edit for mistakes, Use appropriate transitions, modals
2.3	Compose timed essays using all elements of an essay ( introduction, thesis statement, body paragraphs, supporting details, format and conclusion) for the given topic	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Mid term, quiz and final exam <b>Question types:</b> Write an introduction, a conclusion Write an essay on the given topic
3.0	<b>Values: Students will be able to</b>		
3.1	Develop a sense of academic ethics in writing assignments	Lectures, group discussions, pair work, class room activities	<b>Assessment Methods:</b> Assignment

## 2. Assessment Tasks for Students

#	Assessment task*	Week Due	Percentage of Total Assessment Score
1	Quiz 1	4-6	10
2	Midterm	5-9	20
3	Assignment 1	5-10	10
4	Final Exam	16	60
5	Total		100%

\*Assessment task (i.e., written test, oral test, oral presentation, group project, essay, etc.)

## E. Student Academic Counseling and Support

### Arrangements for availability of faculty and teaching staff for individual student consultations and academic advice :

Arrangements are made for availability of faculty and teaching staff for individual student consultations and academic advice. Students are assigned an academic counselor who offers guidance to the students in academic matters. Further, teachers are allotted 10 office hours every week to cater to the academic needs of students.

## F. Learning Resources and Facilities

### 1.Learning Resources

Required Textbooks	Writers at Work: The Essay, Dororthy E.Zemach, Lynn Staffor-Yilmaz
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<b>Essential References Materials</b>	Collections of essays
<b>Electronic Materials</b>	ESL sites on writing skill
<b>Other Learning Materials</b>	Worksheets and Power Points

## 2. Facilities Required

Item	Resources
<b>Accommodation</b> (Classrooms, laboratories, demonstration rooms/labs, etc.)	<ul style="list-style-type: none"> <li>Small class size with the maximum number of 25 students in each</li> <li>Language laboratory with well-equipped audio-visual facilities</li> </ul>
<b>Technology Resources</b> (AV, data show, Smart Board, software, etc.)	Projectors / Speaker/ internet connection / Laptops Photocopiers
<b>Other Resources</b> (Specify, e.g. if specific laboratory equipment is required, list requirements or attach a list)	<ul style="list-style-type: none"> <li>Good desktop computers</li> <li>Good projectors</li> </ul>

## G. Course Quality Evaluation

Evaluation Areas/Issues	Evaluators	Evaluation Methods
Effectiveness of Teaching	Course Teachers, Teaching and Learning Unit, Students, Program Leaders	Formative and Summative Assessment, Student Evaluation
Achievement of CLOs	Course Teachers, Teaching and Learning Unit, Program Leaders	Formative and Summative Evaluation, Course Report, CLO Excel Worksheet
Quality of Learning Resources	Course Teaching, Teaching and Learning Unit, Program Leaders, Students	Course Report, Student Evaluation

**Evaluation areas** (e.g., Effectiveness of teaching and assessment, Extent of achievement of course learning outcomes, Quality of learning resources, etc.)

**Evaluators** (Students, Faculty, Program Leaders, Peer Reviewer, Others (specify))

**Assessment Methods** (Direct, Indirect)

## H. Specification Approval Data

<b>Council / Committee</b>	Department Council (session # 2101)
<b>Reference No.</b>	43/54/25644
<b>Date</b>	29/9/21