

Academic Advising & Stumbling Students Support

Members of the committee:

Level	Academic Advisors/Members	Stumbling Students Advisory
1	Ms. Hana Kamal	Ms. Ibtihal Ms. Ayesha Sherwani Ms. Fatima Saleem
2	Ms. Sana	
3	Ms. Nahla	
4	Ms. Baida	
5	Ms. Nihad	
6	Ms. Hessah	
7	Ms. Heena Ansari	
8	Ms. Eman Ms. Izdhar	
Visitor students	Dr. Gamar Suliman	

The tasks of the committee are as follows:

1. Organizing an orientation workshop for freshers.
2. Training of faculty members on psychological and academic counseling processes.
3. Distribution of department students to faculty members, according to the organization approved by the department council.
4. Continuous follow-up of the academic advising process, coordination between faculty members and students, and facilitating the mechanism of communication between them.
5. Organizing group counseling programs in the college.
6. Studying the needs of students and the challenges they face and raising them to the head of the department.
7. Carrying out the tasks of student registration and handling exceptional cases and stumbling blocks.
8. Receiving students' excuses, studying them, and completing the necessary system.
9. What the department head refers to the committee.