

## Public Relations Committee

### Members of the committee:

Name	Position
1. Ms. Sereen Gul	President
2. Ms. Nehad Fagehi	Member
3. Ms. Eman Haddadi	Member

### The tasks of the committee are as follows:

1. Communicating with the coordinators of the department branches in the subsidiary colleges.
2. Representing the department in academic and social events.
3. Update the data of the English language department on the college website.
4. Preparing and designing advertisements for the department, accurately and professionally, and publishing them within the university and on the department's communication sites.
5. Cooperation with the translation committee in translating advertisements and publications for the department.
6. Contribute to organizing conferences, forums, exhibitions, workshops and various scientific courses.
7. Coordination with the Public Relations Unit at the college to highlight the activities of the academic department.
8. Conducting the department's introductory campaigns targeting the community.
9. Writing quarterly and annual reports on the activities and achievements of the committee and submitting them to the head of the department.
10. What the department head refers to the committee.